

CAO
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No.7-7-2005/Fin
 Ministry of Communications
 Department of Telecommunications
 No.20,Ashoka Road,Sanchar Bhawan
 New Delhi-110001.
 (Finance Branch)

Dated the 5th October 2005.

To

All CCAs/Jt.CCAs

Sub: Constitution of Local Purchase Committee and Tender Evaluation Committee.

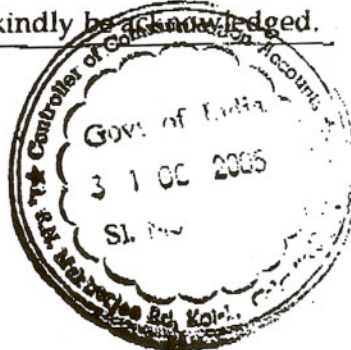
As per the new GFR 2005,all the purchases for day to day requirement of office beyond Rs.15,000 are to be purchased either through a Local Purchase Committee or through the procedure of tender as the case may be . The constitution of Local Purchase Committee and Tender Evaluation Committees are to be constituted in the CCA offices only with the following officers as laid down under Rule 146 of General Financial Rules 2005.

The Local Purchase Committee and the Tender Evaluation Committee (as the case may be.) to be constituted in the CCA offices would be as follows:-

Chairman	JAG level officer in the offices headed by SAG level officer and STS level officer in the case of offices headed by JAG level officer.
Member (first)	STS level /JTS level officer
Member (Second)	Group "B" level officer

There will be a technical member in the case of procurement of IT related items. The technical member can be got nominated from local NIC after writing to them about the detail of procurement. Local NIC may be requested for co-opting a technical member.

The receipt of this letter may kindly be acknowledged.



Kotwal
 (Vineet Kotwal)
 Director (Trg & Fin)

Jeev
2/11

31/10/05